

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, IAF-AVADI, CHENNAI – 600055



RESOURCE MOBILIZATION POLICY

This policy is effective from the academic year 2021 – 2022



Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Note : This has been framed as per the discussion on Governing Council Meeting held on 29th May 2021.

RESOURCE MOBILIZATION POLICY

OBJECTIVE

The purpose of this Resource Mobilization Policy is to provide direction, overall structure, policy and system within which the activities pertaining to resource mobilization shall have to be performed by the management of this institution. The main objective is Identification of sources of funding from internal and external sources. It is designed to create a structured approach to managing resources, ensuring that the institution can achieve its educational objectives while maintaining financial integrity.

SOURCES OF FUNDS

Aalim Muhammed Salegh Trust continues to remain as the lifeline of Aalim Muhammed Salegh College of Engineering for providing the required funds, mechanisms should be identified to tap other sources of resources as well. For instance, the management is encouraged to apply for Government funds wherever applicable for research purposes, human development purposes as well as for advancing infrastructure. The funds received shall be religiously dedicated for the particular purpose for which it was obtained in the first place.

Additionally, the members of the staff are encouraged to mobilize funds by providing consultancy services to genuine projects flagged by various entrepreneurs and enterprises. However, an invitation for such services should be brought to the notice of the head of the college before initiating any relationship. Resources can also be mobilized from noted philanthropists, alumni and other NGO's. Such resources shall be utilized for the specific purpose for which they have been sponsored.

Human and material resources for a particular project shall be identified internally among the department and preference will be given for utilization based on the use of research labs, identifying resource persons for various scientific conferences.

The cost incurred for utilization of external resources will be settled on a case-to-case basis by the concerned department or individual.

TRANSPARENCY IN RESOURCE UTILIZATION

Responsible use of resources irrespective of the source is essential for receiving them in a sustained manner. To facilitate transparency in resource utilization, the concerned person is expected to maintain a detailed account of resource utilization with all supporting documents and proofs which should be submitted to the appropriate office when demanded.

Separate bank accounts should be maintained to handle all the financial resources obtained



from Alumni and scholarships. Faculty members and students who mobilize financial resources are directed not to receive any financial resources in the form of cash personally and receive it preferably as cheque or through online transfer to the bank account specified for the purpose. All transactions should be made to the prescribed Aalim Muhammed Salegh account which then shall be transferred to the beneficiary. For financial resources, received in the form of cash, not exceeding an amount of Rs 10000/- a receipt duly signed by the finance officer shall be issued to the organization from where the resource was mobilized.

All government funds will be used for the specified purpose only and the report compiled along with the Certificate/Statement of Utilization should be submitted for scrutiny in the appropriate office. As far as internal funds are concerned, internal audit will be conducted by the Finance Officer of the concerned college which shall be verified and approved by the Finance committee of Aalim Muhammed Salegh. The report of the internal audit will be produced before the Finance Committee.

Similarly, the proper use of research infrastructure shall be monitored by the Research Director of the concerned research laboratory.

REWARDS FOR RESOURCE MOBILIZATION

Any member of staff of Aalim Muhammed Salegh college of Engineering, be it teaching or non-teaching or any Department which attracts a resource funding whose monetary value is at least Rs 1,00,000/- from any source other than Aalim Muhammed Salegh, such as Government projects, philanthropists donations, endowment chairs shall be acknowledged and shall be honoured with a certificate Plaque along with a Letter of Appreciation.

ACTIONS AGAINST MISUSE OF FUNDS

All funds provided for a particular project will be scrutinized for appropriate utilization of the allotted fund for the quoted purpose. All the documents which are submitted for this purpose should be duly verified by the head of the institution followed by finance committee. In case of any discrepancy, an explanation will be sought from the concerned staff member/student and resubmission of the relevant documents is necessary. In case of improper explanation, corrective actions including termination of the candidate from the program as the highest punishment may be taken. The candidate will be asked to return the entire amount received as a research fund for the particular project and will be asked to appear before a panel in which recommends a further course of action after due enquiry.



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
EXPENDITURE ON INFRASTRUCTURE AUGMENTATION

S.NO	PARTICULARS	2018-19	2019-20	2020-21	2021-22	2022-23
1	MOTOR BUSES & VAN & SUMO	2815294	-	-	-	11572810
2	CIVIL LAB EQUIPMENTS	248119	29500	-	-	
3	COMPUTER & PERIPHERALS/LAPTOPS	98497	7973513	50681		380604
4	DOT MATRIX/HP JET & LASER PRINTER / DIGITAL COPIER	11605	-	-	-	
5	ECE LAB EQUIPMENTS	22951	-	-	-	30798
6	EEE LAB EQUIPMENTS	149898	-	-	-	
7	FURNITURE & FITTINGS	825422	401020	-	-	16250
8	LCD PROJECTOR / MM PROJECTOR	196408	1587701	-	-	
9	LIBRARY BOOKS	34474	150715	17893	33662	198278
10	NETWORKING EQUIPMENTS	153400	-	-	-	-
11	MECHANICAL LAB EQUIPMENTS	-	4500	-	-	-
12	PRINTER	-	76500	-	694420	-
13	SOFTWARES	-	194700	-	-	-
14	AIR CONDITIONERS	-	1927413	-	-	499874
15	AUDIO AND VIDEO VISUAL SYSTEMS EQUIPMENTS	-	297710	-	-	-
16	COUNTING MACHINE	-	7670	-	-	-
17	ELECTRICAL FITTINGS & EQUIPMENTS	-	253882	-	15970	44300
18	FIRE EXTINGUISHER	-	47775	-	-	-
19	GYM EQUIPMENTS	-	37850	-	-	-
20	SPORTS & OFFICE EQUIPMENTS	-	122739	-	-	111490
21	UPS SYSTEMS & BATTERIES	-	306800	-	-	-
22	WRITING BOARDS EQUIPMENTS & PLATFORMS	-	8113	-	-	-
23	CHEMISTRY LAB EQUIPMENTS	-	-	-	-	43542
24	IDENTITY CARD PRINTER	-	-	-	-	28084
25	XEROX MACHINE AND SCANNER	-	-	-	-	200600
26	PHYSICS LAB EQUIPMENTS	-	-	-	-	31320
27	INTERIOR WORKS PARTITIONS	-	-	119335	-	-
28	SOLAR PV POWER PLANT 11.4 KW	-	-	405651	-	-
29	UPS SYSTEMS AND BATTERIES	-	-	34319	270200	-
30	LAB EQUIPMENTS	-	-	-	64900	-
	Grand Total	4556068.00	13428101.00	627879.00	1079152.00	13157950.00


Finance Office


Auditor



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
EXPENDITURE ON MAINTENANCE OF ACADEMIC FACILITIES

S.NO	PARTICULARS	2018-19	2019-20	2020-21	2021-22	2022-23
1	ANNUAL MAINTENANCE CHARGES	42480.00	-	-	-	11800.00
2	CAMPUS MAINTENANCE EXPENSES	260157.00	314552.00	111606.00	116037.00	134768.50
3	COMPUTER MAINTENANCE	34748.00	214907.00	28471.00	47604.00	98740.00
4	CONSUMABLES	124976.00	116370.00	258420.00	107713.00	24186.00
5	FUEL - GENERATOR	101317.00	133022.00	-	-	38950.00
6	INTERNET & WEB CHARGES	853610.00	862966.00	151292.82	165899.20	363809.20
7	JOURNALS & STUDY MAGAZINES SUBSCRIPTION	202664.00	180509.00	218144.00	16070.00	425549.00
8	MEMBERSHIP & SUBSCRIPTION FEE	248300.00	416999.00	204000.00	254850.00	226170.00
9	NEWSPAPER & PERIODICALS	49583.00	2966.00	-	-	-
10	PRINTING & STATIONARY	643072.00	441077.00	172346.00	263676.00	572334.00
11	ONLINE ZOOM EXPENCE	-	-	75940.64	72012.00	34199.00
12	SOFTWARE MAINTENANCE	-	-	-	284362.00	-
	Grand Total	2,560,907.00	2,683,368.00	1,220,220.46	1,328,223.20	1,930,505.70

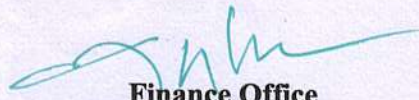

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
EXPENDITURE ON MAINTENANCE OF PHYSICAL FACILITIES

S.NO	PARTICULARS	2018-19	2019-20	2020-21	2021-22	2022-23
1	ELECTRICAL MAINTENANCE	118952.00	178451.00	27537.00	107050.00	46377.00
2	FUEL - VEHICLE	1299796.00	1200692.00	486675.00	767877.00	1004960.87
3	INSURANCE PREMIUM	360179.00	255605.00	318092.00	182425.00	45658.00
4	REPAIRS & MAINTENANCE	367616.00	355665.00	46790.00	350945.00	248891.20
5	VEHICLE MAINTENANCE	286121.00	418015.00	343504.00	373046.00	413616.00
	Grand Total	2432664.00	2408428.00	1222598.00	1781343.00	1759503.07


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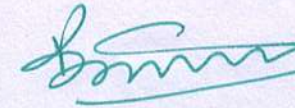

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
OTHER EXPENSES

S.NO	PARTICULARS	2018-19	2019-20	2020-21	2021-22	2022-23
1	EDUCATION , CAREER, WORKSHOP, SYMPOSIUM, SOFT SKILLS	1245193.00	401918.00	61707.25	17030.00	138222.00
2	FACULTY DEVELOPMENT	104395.00	65370.00	-	2950.00	7545.00
3	STAFF & STUDENT WELFARE	5550055.00	240585.00	206095.00	48370.00	157827.00
3	FUNCTION & INDUCTION, GRADUATION, PLACEMENT	1359470.00	447100.00	33617.00	123403.00	653648.50
5	GUEST LECTURE	51000.00	80500.00	174500.00	113700.00	214680.00
6	INDUSTRIAL VISITS	114869.00	40298.00	-	1475.00	87053.00
7	OFFICE MAINTENANCE	995.00	5018.00	-	-	2194.00
8	SPORTS & ANNUAL DAY EXP	252930.00	162892.00	22600.00	97384.00	154518.00
9	COVID-19 EXP	-	-	68782.00	-	-
	Grand Total	8678907.00	1443681.00	567301.25	404312.00	1415687.50


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